

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Programme 2018/19**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

| Performance Review | Policy Development | Policy/Strategy Programme Monitoring | Review Work | Call-In/Review of Executive Decisions | Petition |
|--------------------|--------------------|--------------------------------------|-------------|---------------------------------------|----------|
|                    |                    |                                      |             |                                       |          |

| Date of Meeting  | Items for Agenda         |   | Lead Officer  |
|--|--------------------------|---|---|
| <b>1<sup>st</sup> June 2018</b><br><b>*1:00PM start</b>  | <b>Part A – Formal</b>   | <ul style="list-style-type: none"> <li>Agreement of Work Programme 2018/19</li> </ul>   | Scrutiny & Elections Officer                                |
|  | <b>Part B – Informal</b> | <ul style="list-style-type: none"> <li>Scoping of Review Work</li> </ul>  | Scrutiny & Elections Officer                                |
|  |                          | <ul style="list-style-type: none"> <li>Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District –Final Draft Report</li> </ul>                | Scrutiny & Elections Officer                                |
| <b>29<sup>th</sup> June 2018</b><br><b>*2:00PM start</b> | <b>Part A – Formal</b>   | <ul style="list-style-type: none"> <li>Licensing Act – Statement of Licensing Policy 2019-2024: Policy Review</li> </ul>  | Licensing Team Leader/ Solicitor (Contentious Team Manager) |
|  |                          | <ul style="list-style-type: none"> <li>Gambling Act – Statement of Principles 2019-2022: Policy Review</li> </ul>   | Solicitor (Contentious Team Manager)                        |
|  |                          | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>  | Scrutiny & Elections Officer                                |
|  | <b>Part B – Informal</b> | <ul style="list-style-type: none"> <li>Review Work – Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Final Draft Report</li> </ul> | Scrutiny & Elections Officer                                |
|  |                          | <ul style="list-style-type: none"> <li>Training Session – Analysis/Evidence Interpretation Skills</li> </ul>  | Monitoring Officer/Legal Team                               |

| Date of Meeting   | Items for Agenda         |   | Lead Officer  |
|---|--------------------------|---|---|
| <b>27<sup>th</sup> July 2018</b><br><b>*1:00PM start</b>          | <b>Part A – Formal</b>   | • Health and Well Being Strategy – update on the action plan.   | HR& OD Manager  |
|   |                          | • Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Approval of Final Report | Scrutiny & Elections Officer  |
|   |                          | • Work Programme 2018/19  | Scrutiny & Elections Officer  |
|   | <b>Part B – Informal</b> | • Review Work – Agreement of Scope  | Scrutiny & Elections Officer  |
| <b>7<sup>th</sup> September 2018</b><br><br><b>*10:00AM start</b> | <b>Part A – Formal</b>   | • Quarter 1 – Performance Update  | Information, Engagement and Performance Manager                                   |
|   |                          | • Anti-Social Behaviour Policy – Policy Review (subsequently postponed)   | Joint Head of Housing & Community Safety/<br>Solicitor (Contentious Team Manager) |
|   |                          | • Corporate Enforcement Policy – Policy Review  | Solicitor (Contentious Team Manager)  |
|   |                          | • Work Programme 2018/19 (inc. Approval of Scope)   | Scrutiny & Elections Officer  |
|   | <b>Part B – Informal</b> | • Review Work   | Scrutiny & Elections Officer  |
| <b>5<sup>th</sup> October 2018</b><br><b>*10:00AM start</b>       | <b>Part A – Formal</b>   | • Anti-Social Behaviour Policy – Policy Review  | Joint Head of Housing & Community Safety/<br>Solicitor (Contentious Team Manager) |
|   |                          | • Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Executive Response       | Scrutiny & Elections Officer  |
|   |                          | • Work Programme 2018/19  | Scrutiny & Elections Officer  |

| Date of Meeting                                      | Items for Agenda  |  | Lead Officer                                    |
|--|-------------------|--|---|
|  | Part B – Informal | <ul style="list-style-type: none"> <li>Review Work</li> </ul>  | Scrutiny & Elections Officer                    |
| 2 <sup>nd</sup> November 2018<br><br>*10:00AM start  | Part A – Formal   | <ul style="list-style-type: none"> <li>Quarter 2 – Performance Update</li> </ul>   | Information, Engagement and Performance Manager |
|  |                   | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>   | Scrutiny & Elections Officer                    |
|  | Part B – Informal | <ul style="list-style-type: none"> <li>Review Work</li> </ul>  | Scrutiny & Elections Officer                    |
| 30 <sup>th</sup> November 2018<br><br>*10:00AM start | Part A – Formal   | <ul style="list-style-type: none"> <li>Homelessness – Update on approach at BDC to meet new legislative duty</li> </ul>        | Housing Needs Manager                           |
|  |                   | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>   | Scrutiny & Elections Officer                    |
|  | Part B – Informal | <ul style="list-style-type: none"> <li>Review Work</li> </ul>  | Scrutiny & Elections Officer                    |
| 25 <sup>th</sup> January 2019<br><br>*10:00AM start  | Part A – Formal   | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>   | Scrutiny & Elections Officer                    |
|  | Part B – Informal | <ul style="list-style-type: none"> <li>Preparation for Annual Review of the Community Safety Partnership.</li> </ul>           | Scrutiny & Elections Officer                    |
|  |                   | <ul style="list-style-type: none"> <li>Review Work – Review of Authority’s Perception of Young People (Final Draft)</li> </ul> | Scrutiny & Elections Officer                    |

| Date of Meeting  | Items for Agenda         |   | Lead Officer   |
|--|--------------------------|---|--|
| <b>Extraordinary Meeting</b><br><b>20<sup>th</sup> February 2019</b><br><b>*11:30AM or close of Council whichever is the later</b> | <b>Part A – Formal</b>   | <ul style="list-style-type: none"> <li>Review of Authority's Perception of Young People – Approval of Final Report</li> </ul>   | Chair/Scrutiny & Elections Officer                         |
| <b>1<sup>st</sup> March 2019</b><br><b>*1:00PM start</b>   | <b>Part A – Formal</b>   | <ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> </ul>  | Information, Engagement and Performance Manager            |
|  |                          | <ul style="list-style-type: none"> <li>Post-Scrutiny Monitoring: Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Interim Report</li> </ul> | Scrutiny & Elections Officer/ Environmental Health Manager |
|  |                          | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>  | Scrutiny & Elections Officer                               |
|  | <b>Part B – Informal</b> | <ul style="list-style-type: none"> <li>Draft Survey for School Councils via Young voice – discussion and approval</li> </ul>  | Scrutiny & Elections Officer                               |
| <b>18<sup>th</sup> March 2019</b><br><b>*10:00AM start</b><br><br><b><u>NOTE NEW DATE</u></b>                                      | <b>Part A – Formal</b>   | <ul style="list-style-type: none"> <li>Annual Review of Community Safety Partnership</li> </ul>   | Housing Enforcement Manager & Community Safety Officer     |
|  |                          | <ul style="list-style-type: none"> <li>Review of Authority's Perception of Young People – Executive Response</li> </ul>   | Chair/Scrutiny & Elections Officer                         |
|  |                          | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>  | Scrutiny & Elections Officer                               |
|  | <b>Part B – Informal</b> | <ul style="list-style-type: none"> <li>CANCELLED</li> </ul>   | Scrutiny & Elections Officer                               |

| Date of Meeting                              | Items for Agenda  |  | Lead Officer                 |
|--|-------------------|--|------------------------------|
| 26 <sup>th</sup> April 2019<br>*1:00PM start | Part A – Formal   | <ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul> | Scrutiny & Elections Officer |
|  | Part B – Informal | <ul style="list-style-type: none"> <li>CANCELLED</li> </ul>              | Scrutiny & Elections Officer |